

## DURHAM OUTDOOR CLUB

### ACTIVITY LEADER RESPONSIBILITIES



Activity leaders have the right and responsibility to:

- Prior to commencing any club sponsored activity, ensure a comprehensive discussion occurs with the participants; including a question and answer session before having participants sign the waiver form. This is to ensure that activity participants understand: where they are going, the duration, degree of difficulty, their responsibilities for their safety, the waiver of liability and emergency procedures (e.g. whistle code, two-way radios, cell phones, who has first aid training, meeting locations if separated from the group) for the activity.
- Turn away anyone from an activity if they think that person is: putting themselves and others at risk by participating, not properly equipped, not qualified or physically capable of completing the activity.
- Be alert for participants who may have certain disabilities and ensure that those participants have adequate support.
- Explain hazards that might be experienced during the activity.
- Change the activity route due to dangers and hazards.
- Be prepared to reassess activity plans based on threatening weather.
- Cancel the activity due to unacceptable risks.
- Permit or refuse dogs taking part in the activity. For the safety of members and property owners, dogs should remain leashed at all times.
- When, after the commencement of a activity, an individual(s) demonstrates behaviour contrary to the expectations of the discussion, the activity leader must advise the individual(s) that they are being excluded from his/her accountability as of that time, and the activity leader shall make a written record of the incident leading to the citation,
- A sweep must be designated to ensure all members finish the activity and are accounted for at the end of the activity.